

MINUTES

October 9, 2017 Monthly Board of Trustees Meeting Arcola Public Library District

Those present - Jeff Saunders, Mark Eadie, Robert Arrol, Allen Yoder, Lynda Fishel, Debbie Sosamon, Debbie Nacke, Cheryl Switzer (Library Director), Tina Vandever (Bookkeeper).

Absent -

President Saunders called the meeting to order at 6:00 p.m.

- Minutes from the the September monthly meeting were presented and reviewed.
- Motion was made by Sosamon to accept, second by Fishel, motion carried.

Financial Report

- Financial report from the month of September was presented and reviewed.
- Motion to approve report and pay bills by Yoder, second by Eadie, motion carried.

President's Comments

- None

Committee Reports

- None

Librarian's Report

- Reviewed and received.

Old Business

- The handicap space has been moved to the space directly across from the west entrance. Eadie has assembled and placed the newly purchased signage and the city painted the space and striped the remainder of the lot.

New Business

- The need for additional insulation in the attic was recommended to the board by Mike Arthur. After evaluating our current inconsistencies with cooling and heating, he recommended that more insulation would be beneficial. Eadie made a motion to obtain bids for blowing in more insulation, Fishel seconded the motion and it carried. Switzer to follow up and report.
- Arrol made the motion that the My Media Mall renewal agreement be signed and renewed, Nacke seconded and the motion passed.
- Dispensation of memorial monies that have been received in memory of Robert Foster was tabled until next month giving more time to gather suggested uses for this gift.
- During the previous discussion, the need for items such as scan, fax, color copy units were suggested, however, Eadie recommended that we pursue the possibility of upgrading our existing copier contract to accommodate these needs.
- The board agreed, by consensus, to close the library on the day (Friday Nov. 24) following Thanksgiving Day, reopening on Saturday. Notice to be placed in the Record-Herald.
- Arrol shared that the Contents Appraisal (which has been remunerated) remained the same as the previous assessment (\$835,000)
- Motion to adjourn at 6:55 p.m. by Yoder, second from Eadie, motion carried.

A handwritten signature in black ink, appearing to be 'Mark Eadie', written on a light blue background.

Mark Eadie, secretary