

MINUTES

March 12, 2018 Monthly Board of Trustees Meeting Arcola Public Library District

Those present - Jeff Saunders, Mark Eadie, Robert Arrol,, Allen Yoder, Debbie Sosamon, Cheryl Switzer (Library Director), Tina Vandever (Bookkeeper).
Absent - Debbie Nacke, Lynda Fishel

President Saunders called the meeting to order at 6:00 p.m.

- Minutes from the the February monthly meeting were presented and reviewed.
- Motion was made by Yoder to accept, second by Sosamon, motion carried.

Financial Report

- Financial report from the month of February was presented and reviewed.
- Motion to approve report and pay bills by Eadie, second by Arrol, motion carried.

President's Comments

- A new shredder, miscellaneous light bulbs and an additional entry door sensor have been purchased.

Committee Reports

- None

Librarian's Report

- Reviewed and received.

Old Business

- Bids for the insulation project were reviewed. One bid - presented last month - was from Olmsted Brothers Insulation, Inc. from Charleston at a cost of \$8,615. An additional bid was submitted by Assured Insulation Solutions of Arthur. This bid was for \$6,300 which was comparable to the Olmsted bid - *difference in amount due to projected cost of possible additional areas to be insulated, not determined and not*

included in the Assured bid. After consideration of the attention to determine our project's true needs, Yoder motioned that we contract with Assured Insulation Solutions for the project. Eadie seconded and the motion passed.

New Business

- Notice of an annual "Adjusted Contract Price" for Otis Elevator was shared. The monthly charge is now \$268.92.
- Our windows that have experienced thermal shattering will be replaced and covered by insurance after our \$1000 deductible.
- Summer Reading Program promotional prizes were brought to the attention of the board for consideration. A list of possible items to be requested was suggested for board approval. The consensus of the board was that this was a good venture.

- Motion to adjourn at 6:56 p.m. by Yoder, second from Eadie, motion carried.

A handwritten signature in black ink, appearing to be 'Mark Eadie', written on a light blue background.

Mark Eadie, secretary