

MINUTES

June 11, 2018 Monthly Board of Trustees Meeting Arcola Public Library District

Those present - Jeff Saunders, Mark Eadie, Robert Arrol, Lynda Fishel ,Debbie Sosamon, Allen Yoder, Debbie Nacke, Cheryl Switzer (Library Director), Tina Vandever (Bookkeeper).

Absent -

President Saunders called the meeting to order at 6:00 p.m.

- Minutes from the the May monthly meeting were presented and reviewed.
- Motion was made by Fishel to accept, second by Sosamon, motion carried.

Financial Report

- Financial report from the month of May was presented and reviewed.
- Motion to approve report and pay bills by Eadie, second by Nacke, motion carried.

President's Comments

- None

Committee Reports

- None

Librarian's Report

- Reviewed and received.
- A card and monetary donation of \$100 was received from grateful patrons expressing appreciation for the library's "Story Time". It was recommended that the monies be used at the discretion of Patty Eadie (Lead Story Time Volunteer). Motion to do so was made by Yoder, seconded by Sosamon and the motion carried.

Old Business

- No old business.

New Business

- Concerning the library's Non-Resident Fee, a motion was made by Arrol to maintain the current fee assessment for non-resident patrons. The motion was seconded by Nacke and the motion passed.
- Motion to approve the annual Prevailing Wage Ordinance was made by Eadie, seconded by Arrol and the motion passed. Notice of the ordinance to be published in the Arcola Record-Herald.
- Motion was made by Yoder to approve the Building and Maintenance Ordinance for FY 2019-2020. Second received by Nacke. The motion to levy and assess was approved. Notice of the ordinance to be published in the Arcola Record-Herald.
- The annual District Meeting Date Ordinance was presented for approval. Those dates being; 7/9/2018, 8/13/2018, 9/10/2018, 10/8/2018, 11/12/2018, 12/10/2018, 1/14/2019, 2/11/2019, 3/11/2019, 4/8/2019, 5/13/2019 and 6/10/2019. Motion to approve by Eadie, seconded by Yoder and the ordinance was approved. Notice of the ordinance to be published in the Arcola Record-Herald.
- A vacation request was received from District Director for the dates 6/28-7/9 of 2018. Arrol motioned to approve, seconded by Eadie. The request was granted.
- Issues concerning employment of additional staff and a "Full Time" request from employee Kim Buckley were tabled until next month when annual reviews will be addressed.

- Motion to adjourn at 6:49 p.m. by Arrol, second from Eadie, motion carried.

A handwritten signature in black ink, appearing to read 'Mark Eadie', is written over a light blue rectangular background.

Mark Eadie, secretary