

MINUTES

July 9, 2018 Monthly Board of Trustees Meeting Arcola Public Library District

Those present - Jeff Saunders, Mark Eadie, Robert Arrol, Allen Yoder, Debbie Nacke, Cheryl Switzer (Library Director), Tina Vandever (Bookkeeper).

Absent - Lynda Fishel ,Debbie Sosamon

President Saunders called the meeting to order at 6:00 p.m.

- Minutes from the the June monthly meeting were presented and reviewed.
- Motion was made by Yoder to accept, second by Nacke, motion carried.

Financial Report

- Financial report from the month of June was presented and reviewed.
- Motion to approve report and pay bills by Eadie, second by Yoder, motion carried.

President's Comments

- None

Committee Reports

- None

Librarian's Report

- Reviewed and received.

Old Business

- Job Application from Laura Robey for Substitute Clerk position was reviewed. After favorable discussion, Eadie motioned to hire Robey to the position. Second from Arrol and the motion carried.

New Business

- Billing for the EBSCO Contract renewal for magazine subscriptions was presented. Several publications will not be renewed due to low interest. Arrol made the motion to renew with deletions, Nacke seconded and the motion passed.
- After nominations for office, there was election of Officers for the Board of Trustees for the year. Those elected were Jeff Saunders - Board President, Robert Arrol - Vice President, Mark Eadie - Board Secretary, and Allen Yoder - Treasurer. Motion to accept this election was made by Eadie, Yoder seconded and positions were confirmed.

At 6:36 the Board went into Executive Session for purposes of wage and employee evaluation.

At 7:04 the Board returned to Regular Session

- It was recommended to the Board from Executive Session, That; (a) a base minimum wage of \$10.15 be established for all hourly employees of the library, (b) a 3% cost of living increase be given to all hourly and salaried employees for FY 2018-19, (c) Kim Buckley be promoted to full time hourly status. A motion was made by Eadie to accept all three of these recommendations. Nacke seconded the motion and it carried.
- Budget discussion will take place at the August monthly meeting.
- Motion to adjourn at 7:10 p.m. by Yoderl, second from Eadie, motion carried.

A handwritten signature in black ink, appearing to be 'Mark Eadie', written on a light blue background.

Mark Eadie, secretary