

## **MINUTES**

### **October 10, 2016 Board of Trustees Meeting Arcola Carnegie Public Library District**

Those present - Jeff Saunders, Mark Eadie, Robert Arrol, Debbie Nacke, Rick Edwards, Debbie Sosamon, Cheryl Switzer (Library Director), Tina Vandever (Bookkeeper).

Absent - Allen Yoder

President Saunders called the meeting to order at 6:00 p.m.

- Minutes from the September FY 2017-2018 Budget and Appropriations Public Hearing and the September regular monthly meeting were presented and reviewed.
- Motion was made by Sosamon to accept, second by Nacke, motion carried.

#### **Financial Report**

- Financial report from the month of September was presented and reviewed.
- Saunders addressed the large expenditure to Arcola Electric. The billing was mainly for the replacement of a massive number of fluorescent bulbs and ballasts. Though the work was necessary, the need for a maximum expense cap without board approval was recommended.
- Motion to approve report and pay bills by Eadie, second by Edwards, motion carried.

#### **President's Comments**

- None

#### **Committee Reports**

- None

#### **Librarian's Report**

- Report submitted and reviewed.

## **Old Business**

- The update on the order for the Memorial Money bookcases is that the order has been placed and we are awaiting contact for pickup and delivery.
- Petitions for election the board have been distributed. Reminder was made to follow up.
- Saunders shared information on the purchase of the approved shop vac and dehumidifier.

## **New Business**

- The LOVE Co-op Collection contract is up for renewal. Motion made by Arrol to renew, seconded by Edwards, motion carried.
- TIF information was shared concerning the closing of the #2, 3 and 4 TIF Districts.
- Edwards recommended that our Annual Financial Report to the State Comptroller be once again prepared and filed by the firm of Gilbert, Metzler and Madigan. Arrol seconded the motion and the motion carried.
- Eadie made the motion that a 6' or 8' fiberglass stepladder be purchased to replace the library's old wooden one. Edwards seconded, motion passed/
- Motion to adjourn at 6:37 p.m. by Edwards, second from Eadie, motion carried.

A handwritten signature in black ink, appearing to be 'Mark Eadie', written in a cursive style.

Mark Eadie, secretary