

MINUTES

April 10, 2017 Board of Trustees Meeting Arcola Public Library District

Those present - Jeff Saunders, Mark Eadie, Allen Yoder, Debbie Sosamon, Debbie Nacke, Cheryl Switzer (Library Director), Tina Vandever (Bookkeeper).

Absent - Robert Arrol, Rick Edwards

Sitting In - Trustee-elect Linda Fishel

President Saunders called the meeting to order at 6:00 p.m.

- Minutes from the the March regular monthly meeting were presented and reviewed.
- Motion was made by Sosamon to accept, second by Nacke, motion carried.

Financial Report

- Financial report from the month of March was presented and reviewed.
- Motion to approve report and pay bills by Eadie, second by Yoder, motion carried.

President's Comments

- Saunders share a request from Kim Buckley for vacation time.

Committee Reports

- None

Librarian's Report

- Reviewed and received.

Old Business

- The prospect of security monitoring inside the library is still needing further information. Future decisions would be aided by a possible tech rep from this field. Issue was tabled.
- There was discussion for installing an entry door alert sensor to help better monitor library traffic. Eadie made a motion to purchase and install a photo sensor alarm

device at the East entrance. Purchase is to not exceed \$20. Motion was seconded by Yoder and approved.

- The 4-fold informational brochure proof was reviewed and will soon be printed.
- Eadie suggested that another brochure featuring the Carnegie building be considered. Eadie made the motion to contract Nancy Rairden to create another brochure to accomplish this. Cost would be no more than the current project. (\$335.73 + art fee for 2,500 copies) Second was made by Yoder and the motion carried. Eadie to follow up and report.
- The library has received 21 past copies of the “Torch”, the Arcola High School Yearbook to further complete missing copies. Motion was made by Sosamon to submit payment (for fair value) of \$700 to the Arcola High School. Yoder seconded and the motion passed.

New Business

- The request for vacation time from Kim Buckley was submitted by Saunders. Eadie made the motion to grant Buckley unpaid vacation time - 5/5/17-5/25/17. Nacke seconded the motion to approve and it carried.
- Trustee conflict of interest sheets from the county were distributed to be filled out to be filed.
- Motion to adjourn at 6:56 p.m. by Eadie, second from Yoder, motion carried.

A handwritten signature in black ink, appearing to be 'Mark Eadie', written on a light blue background.

Mark Eadie, secretary