

MINUTES

April 9, 2018 Monthly Board of Trustees Meeting Arcola Public Library District

Those present - Jeff Saunders, Mark Eadie, Robert Arrol,, Allen Yoder, Debbie Nacke, Lynda Fishel ,Debbie Sosamon, Cheryl Switzer (Library Director), Tina Vandever (Bookkeeper).

Absent -

President Saunders called the meeting to order at 6:00 p.m.

- Minutes from the the March monthly meeting were presented and reviewed.
- Motion was made by Yoder to accept, second by Sosamon, motion carried.

Financial Report

- Financial report from the month of March was presented and reviewed.
- Motion to approve report and pay bills by Yoder, second by Eadie, motion carried.
- It was agreed by consensus, that Tina Vandever be designated to be our Reporting Agent to the Federal Tax System for matters of payroll deductions.

President's Comments

- None

Committee Reports

- None

Librarian's Report

- Reviewed and received.

Old Business

- The insulation project has been completed by Assured Insulation Solutions of Arthur. Positive results have already been noted as to improved sustainable comfort.

- A bid to repair the damaged upper windows (due to “thermal fracturing”) was received from John Poorman. The bid to repair/replace the (3) windows was for \$1659.95. Our insurance will cover \$659.95 after the \$1000 deductible is met. Motion was made by Eadie to contract Poorman to do the work. Arrol seconded and the motion carried.

New Business

- No new business.
- Motion to adjourn at 6:56 p.m. by Yoder, second from Eadie, motion carried.

A handwritten signature in black ink, appearing to be 'Mark Eadie', written in a cursive style on a light blue background.

Mark Eadie, secretary